

# **2025 (G25) Grants and Cooperative Agreements Program**

## **USFS - Sierra National Forest**

### **Preliminary Application Comments**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

#### **General Evaluation Criteria:**

- No comment.

#### **Education & Safety: G25-02-17-S01**

##### **Project Description – Background**

- Applicant's Project appears to be duplicative of the proposed Law Enforcement Project and the Sierra National Forest's Safety Project. Applicant must provide additional information to clarify how the Projects are not duplicative, or the Project may be ineligible.

##### **Project Description – Project Description**

- No comment.

##### **Project Description – List of Project Deliverables**

- #2 – Applicant must provide additional details to support "Develop brochures..." as it is unclear if new brochures will be created. If brochures are being created, updated, or printed Applicant must move the language to Project Deliverable #3.
- #4 – Applicant must clarify what "signs will provide name, length, direction of routes" is, as it appears to be a Ground Operations activity.

- #9 – The activities listed are not a unique Education deliverable. Applicant must remove this Project deliverable and integrate the listed activities into another Project deliverable, where these activities will be executed to accomplish that deliverable.

### **Project Description – All Others**

- Location of Training/Services – 4970.13(f)(5) – Applicant needs to verify the location of the training/services.

### **Project Cost Estimate**

- Staff #1-3 – Applicant must provide additional information to support the Staff line items, as "Staff will do 1 or more of but not limited to the following tasks" is unclear. In addition, Applicant must provide the number of staff performing the Project activities for each line item. Lastly, Applicant must spell out the acronyms in the narrative box(es), as it is unclear.
- Staff #1-3 Applicant must provide additional information, as activities appear to be Law Enforcement activity.
- Staff #2 & 3 – Line item Project activities appear duplicative. Applicant must remove one line item or explain the need for separate line items. In addition, Applicant must provide additional details to support "trespass prevention" as the activity appears to be a Law Enforcement activity.
- Staff #4 "District Biologist Specialist" – Applicant must provide additional information to support the need for a biological specialist, as the line item is not supported by the Project Deliverables or Project Background.
- Staff #5 "Volunteer Support" – Applicant must provide additional information to support the need for volunteers, as the line item is not supported by the Project Deliverables or Project Background.
- Staff #6 "District Staff Support" – Applicant must provide additional information to support the need for volunteers, as the line item is not supported by the Project Deliverables or Project Background.
- Materials / Supplies #1 "Educational Items / Information" – Applicant must provide additional information to support "Tread Trainer Certifications" as this activity appears to be a train the trainer course.
- Materials / Supplies #2 "Educational Signage" – Applicant must provide additional information to support the line item as it appears to be Ground Operations activity. Line item also appears duplicative of those requested in the G25 Ground Operations Project.
- Materials / Supplies #3 "Public display booth supplies" – All items within the line item except for "Forest Service OHV/OSV-Regulation information/Tread lightly hand out materials \$355" are considered an indirect expense because they do not directly relate to the completion of the Project. Applicant must move the verbiage for this item and the cost associated with it to the Indirect Cost category. In addition, Applicant must further clarify what the Tread Lightly material is, as it is typically provided free of cost.

- Materials / Supplies #4 "Video camera" – Request of four (4) video cameras is excessive. Applicant must provide additional information to support the need for four (4) video cameras, as the line item is not supported by the Project Deliverables or Project Background.
- Equipment Use #1 "Forest Service Vehicles" – Applicant must provide additional information to clarify the methodology for the rate.

## **Ground Operation: G25-02-17-G01**

### **Project Description – Background**

- No comment.

### **Project Description – Project Description**

- No comment.

### **Project Description – List of Project Deliverables**

- #5 & 6 – Applicant should ensure the List of Project Deliverables is accurate and precise, listing only those Project activities that pertain to the corresponding Project deliverable title. Applicant must update the Project deliverable descriptions by eliminating any activities irrelevant to the deliverable title, relocating information to the appropriate deliverable title, removing any redundant language, and/or moving information to the Background or Project Description sections if more suitable.

### **Project Description – All Others**

- How the proposed Project relates to OHV Recreation.... – Applicant is reminded that maintenance of "ML1" roads is not an eligible Project activity in a Ground Operations Project.

### **Project Cost Estimate**

- Staff #4, 5, 8 & 15 – Line item "Quantity" (QTY) increased compared to the prior year's Application. Applicant must provide additional details to justify the increase in QTY.
- Staff #9 "OHV Equipment Specialist" – Line-item notes appear duplicative with Staff#15 for this new position. Applicant must provide additional details to justify the increase in staff positions as the Project's Deliverables did not significantly change from the previous year's Application.
- Staff #19 "Staff Per Diem" – Applicant must move this line item to the "Other" category.
- Staff #20 "BL OHV Program Manager" – "Document accomplishments" appears to be indirect activity as it does not directly relate to the completion of the Project. Applicant must explain how this activity directly supports the Project or move the

verbiage for this activity and the cost associated with it to the Indirect Cost category.

- Materials / Supplies #8 "Forest Wide-UTV/ATV supplies" – Applicant must move this line item to the "Equipment Use Expenses" category.
- Material / Supplies #10 "FW-CUA/MVUM area signs/info Boards" – Applicant notes are inaccurate and need to be revised. The line-item notes reflect equipment rentals.
- Equipment Use Expenses #1 & 2 – Applicant must clarify the number and type of vehicles being upgraded and if the Equipment receiving upgrades were purchased through the Grant Program or used 100% for OHV. In addition, upgrades to Equipment appears to be an indirect activity as it does not directly relate to the completion of the Project. Applicant must explain how these items directly support the Project or move the verbiage for this activity and the cost associated with it to the Indirect Cost category.
- Equipment Use Expenses #3, 5-8 – Applicant must clarify the number and type of vehicles and how the use fees were determined.
- Equipment Purchase #1 "HS 2 UTV" – Applicant must justify the need to purchase two (2) UTVs to replace one (1) Jeep. In addition, Applicant must further clarify the need to purchase UTV's as Applicant already owns multiple UTV's as identified in its Application Equipment Inventory.
- Equipment Purchase #1-3 – Applicant must justify the need for purchasing seven (7) pieces of Equipment. It is unclear why the quantity of new Equipment is necessary to accomplish the Project's deliverables as Applicant already owns multiple pieces of Equipment as identified in its Application Equipment Inventory.
- Others #1 "Toilet Pumping- Non-Scheduled" – Cost significantly increased compared to the prior year's Application. Applicant must provide additional details to justify the cost. In addition, Applicant must clarify the number of vault toilets will be pumped.
- Others #2 – Applicant must clarify the need to purchase Trailer as Applicant already owns multiple Trailers as identified in its Application Equipment Inventory and/or known inventory in OLGA.